

**Metric 1.1.2-** At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the last completed academic year

1. Faculty of the institution
2. Head/Principal of the institution
3. Schools including Practice teaching schools
  4. Employers
  5. Experts
  6. Students
  7. Alumni

**Clarification Asked-**

HEI has not provided any supporting documents as per SOP. HEI needs to provide the List of persons who participated in the process of in-house curriculum planning, Meeting notice and minutes of the meeting for in-house curriculum planning and A copy of the programme of action for in- house curriculum planned and adopted during the last completed academic year

**Response-**

1. List of persons who participated in the process of in-house curriculum planning is attached. (Appendix-I)
2. Meeting notices and minutes of the meeting for in-house curriculum planning are attached. (Appendix-II)
3. A copy of the programme of action/ Action Taken Report for in- house curriculum planned and adopted during the last completed academic year is attached. (Appendix-III)

# **APPENDIX-I**



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018

Ref. No. *CICE/3914*

Date: *10/08/2017*

## List of persons participating in curriculum planning.

### Academic Year 2017-18

Sr.No	Designation	Person's Name
1	Head/Principal of the institution	Dr.Swati Raut
2	Faculty of the institution	1.Mr.Yogesh Bansode 2.Dr.Prashant Charate 3.Miss Tasnim Bano 4.Dr.Seema Chikhale 5.Dr.Nilima Gbhane 7.Mrs.Anvita Telang
3	School Internship	1.Anjuman English High School 2.Anjuman Urdu High School 3.Jawahar High School 4.Madhyamik High School 5.Blue diamond High School
4	Expert	Dr.Swati Raut
5	Students	Jyoti Sahu,Abhilash Kumar,Fareen Firoz.
6	Alumni	Sana Nnaz,Poonam Admane,Nisha Atnaaz



*Swati*  
Principal  
CENTRAL INDIA COLLEGE OF EDUCATION  
GODHANI. RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030

COLLEGE CODE - 018

Ref. No. *CICE/3916*

Date: *10/09/2018*

## List of persons participating in curriculum planning.

### Academic Year 2018-19

Sr.No	Designation	Person's Name
1	Head/Principal of the institution	Dr.Swati Raut
2	Faculty of the institution	1.Mr.Yogesh Bansode 2.Dr.Prashant Charate 3.Miss Tasneem Bano 4.Seema Chikhale 5.Nilima Ghbhane 6.Dr.Archana Makode 7.Mrs.Anvita Telang
3	School Internship	1.Anjuman English High School 2.Anjuman Urdu High School 3.Jawahar High School 4.Madhyamik High School 5.Blue diamond High School
4	Expert	Dr.Swati Raut
5	Students	Thomas J,Ajaj Ansari,Manjusha Borade
6	Alumni	Shipa Pandalwar,Nancy Martin,Shilpa Salve



*[Signature]*  
Principal  
CENTRAL INDIA COLLEGE OF EDUCATION  
GODHANI, RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030

COLLEGE CODE - 018

Ref. No. CICE/3820


Date: 16/07/2019

## List of persons participating in curriculum planning.

### Academic Year 2019-20

Sr.No	Designation	Person's Name
1	Head/Principal of the institution	Dr.Swati Raut
2	Faculty of the institution	1.Mr.Yogesh Bansode 2.Dr.Prashant Charate 3.Miss Tasneem Bano 4.Seema Chikhale 7.Mrs.Anvita Telang 8.Mr.Babu Rathod
3	School Internship	1.Anjuman English High School 2.Anjuman Urdu High School 3.Jawahar High School 4.Madhyamik High School 5.Blue diamond High School
4	Expert	Dr.Swati Raut
5	Students	Ankit Dalpe,Celen Joseph,Nazia Baig
6	Alumni	Ayesha Turkey,Bincy Methew,Thomas Joseph



  
Principal  
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GODHANI. RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018

Ref. No.

*CICE/3815*

Date :

*09/10/2020*

## List of persons participating in curriculum planning.

### Academic Year 2020-21

Sr.No	Designation	Person's Name
1	Head/Principal of the institution	Dr.Swati Raut
2	Faculty of the institution	1.Mr.Yogesh Bansode 2.Dr.Prashant Charate 3.Dr.Archana Makode 4.Dr.Rashmi Mahajan 5.Mrs.Vaishali Punekar 6.Dr.Chetan Mahadik 7.Mrs.Anvita Telang 8.Mr.Babu Rathod
3	School Internship	1.Anjuman English High School 2.Anjuman Urdu High School 3.Jawahar High School 4.Madhyamik High School 5.Blue diamond High School
4	Expert	Dr.Swati Raut
5	Students	Mukul Pandey, Shahid Ansati, Tayba Munnuwar
6	Alumni	Tiya Bose, Ajaj Ansari, Pooja Sharma



*[Signature]*  
Principal  
CENTRAL INDIA COLLEGE OF EDUCATION  
GODHANI. RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030

COLLEGE CODE - 018

Ref. No.

CZCE/3905

Date :


20/09/2020

## List of persons participating in curriculum planning.

### Academic Year 2021-22

Sr.No	Designation	Person's Name
1	Head/Principal of the institution	Dr.Swati Raut
2	Faculty of the institution	1.Mr.Yogesh Bansode 2.Dr.Prashant Charate 3.Dr.Archana Makode 4.Dr.Rashmi Mahajan 5.Mrs.Vaishali Punekar 6.Dr.Chetan Mahadik 7.Mrs.Anvita Telang 8.Mr.Babu Rathod
3	School Internship	1.Anjuman English High School 2.Anjuman Urdu High School 3.Jawahar High School 4.Madhyamik High School 5.Blue diamond High School
4	Expert	Dr.Swati Raut
5	Students	Atamika Madne,Rohan Nicolas,Boniface Singh
6	Alumni	Amruta Tembhurne,Aijaj ali Ansari



  
Principal  
CENTRAL INDIA COLLEGE OF EDUCATION  
GODHANI, RLY NAGPUR

# Appendix-II





Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030

COLLEGE CODE - 018

Ref. No.

Date : 10/08/2017

## Notice

A Meeting will be held for "Curriculum Planning" on 15 July 2017 (Batch 2017-2019) at 1.00 pm. In the staffroom. All Faculty members are requested to attend the meeting.

- Planning and Implementation of Curriculum as per guidelines of university, Coordination of Meeting, Research Coordination, Giving Subject Choice Feedback on syllabus, Time Table, Preparation, Course File Preparation, Establishment of Mechanism For CIE.
- Deciding tentative slots for practice session by the students
- Guiding for skill development of students
- Suggestion regarding guest lectures
- Giving opinion about curriculum, library facilities and overall ambience of the college and giving feedback about curriculum gapes identified and issues faced by them.



  
Principal  
CENTRAL INDIA COLLEGE OF EDUCATION  
GODHANI, RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018

Ref. No.

Date : 10/08/2017

## Minutes of the Meeting

Minutes of meeting on "Curriculum Planning" for Batch 2017-2019, held on 15/07/2017.

The Following members were present.

- Principal –Dr.Swati Raut
- Faculty –All the Faculty members
- Expert – Dr.Swati Raut
- Student- Jyoti Sahu,Abhilash Kumar,Fareen Firoz
- Alumni- Sana Nnaz, Poonam Admane, Nisha Atnaaz

The Principal began the meeting by discussing on important topics like preparation of academic calendar, workload distribution, preparation of time table, to establish medium for CIE, course file preparation and allocation of slots for practice teaching session. Even arranging various skill development sessions for students were discussed. Similarly the planning was done on guest lectures and to focus on the improvement in student's feedback.

The Principal express gratitude for the valuable suggestion of the members who were member present in the meeting.



  
Principal  
CENTRAL INDIA COLLEGE OF EDUCATION  
GODHANI. RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030

COLLEGE CODE - 018

Ref. No.

## Notice

Date : 10/09/2018

A Meeting will be held for "Curriculum Planning" on 22 July 2018 (Batch 2018-2020) at 1.00 pm. In the staffroom. All Faculty members are requested to attend the meeting.

- Planning and Implementation of Curriculum as per guidelines of university, Coordination of Meeting, Research Coordination, Giving Subject Choice Feedback on syllabus, Time Table, Preparation, Course File Preparation, Establishment of Mechanism For CIE.
- Deciding tentative slots for practice session by the students
- Guiding for skill development of students
- Suggestion regarding guest lectures
- Giving opinion about curriculum, library facilities and overall ambience of the college and giving feedback about curriculum gaps identified and issues faced by them.



  
Principal  
CENTRAL INDIA COLLEGE OF EDUCATION  
GODHANI, RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018

Ref. No.

Date : 10/08/2018

## Minutes of the Meeting

Minutes of meeting on "Curriculum Planning" for Batch 2018-2020, held on 22/07/2018.

The Following members were present.

- Principal –Dr.Swati Raut
- Faculty –All the Faculty members
- Expert – Dr.Swati Raut
- Student- Thomas J,Ajaj Ansari,Manjusha Borade
- Alumni- Shilpa Pandalwar,Nancy Martin,Shilpa Salve

The Principal began the meeting by discussing on important topics like preparation of academic calendar, workload distribution, preparation of time table, to establish medium for CIE, course file preparation and allocation of slots for practice teaching session. Even arranging various skill development sessions for students were discussed. Similarly the planning was done on guest lectures and to focus on the improvement in student's feedback.

The Principal express gratitude for the valuable suggestion of the members who were member present in the meeting.



  
Principal  
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GODHANI. RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030

COLLEGE CODE - 018

Ref. No.


Date : 16/07/2019

## Notice

A Meeting will be held for "Curriculum Planning" on 18 July 2019 (Batch 2019-2021) at 1.00 pm. In the staffroom. All Faculty members are requested to attend the meeting.

- Planning and Implementation of Curriculum as per guidelines of university, Coordination of Meeting, Research Coordination, Giving Subject Choice Feedback on syllabus, Time Table, Preparation, Course File Preparation, Establishment of Mechanism For CIE.
- Deciding tentative slots for practice session by the students
- Guiding for skill development of students
- Suggestion regarding guest lectures
- Giving opinion about curriculum, library facilities and overall ambience of the college and giving feedback about curriculum gaps identified and issues faced by them.



  
Principal  
CENTRAL INDIA COLLEGE OF EDUCATION  
GODHANI, RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018

Ref. No.

Date : 16/07/2019

## Minutes of the Meeting

Minutes of meeting on "Curriculum Planning" for Batch 2019-2021, held on 18/07/2019.

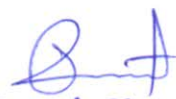
The Following members were present.

- Principal –Dr.Swati Raut
- Faculty –All the Faculty members
- Expert – Dr.Swati Raut
- Student- Ankit Dalpe, Celen Joseph, Nazia Baig.
- Alumni- Ayesha Tuekey, Bincy Methew, Thomas Joseph

The Principal began the meeting by discussing on important topics like preparation of academic calendar, workload distribution, preparation of time table, to establish medium for CIE, course file preparation and allocation of slots for practice teaching session. Even arranging various skill development sessions for students were discussed. Similarly the planning was done on guest lectures and to focus on the improvement in student's feedback.

The Principal thanked all for attending the meeting and for giving their suggestions.



  
Principal  
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GODHANI. RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030

COLLEGE CODE - 018

Ref. No.

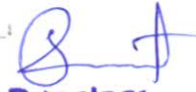
## Notice

Date: 08/07/2020

A Meeting will be conducting through (Online Mode) discussing about the "Curriculum Planning" on 9 July 2020 of (Batch 2020-2022) at 2.00 pm. (Virtually).

- Planning and Implementation of Curriculum as per guidelines of university, Coordination of Meeting, Research Coordination, Giving Subject Choice Feedback on syllabus, Time Table, Preparation, Course File Preparation, Establishment of Mechanism For CIE.
- Deciding tentative slots for practice session by the students
- Guiding for skill development of students
- Suggestion regarding guest lectures
- Giving opinion about curriculum, library facilities and overall ambience of the college and giving feedback about curriculum gaps identified and issues faced by them.



  
Principal  
CENTRAL INDIA COLLEGE OF EDUCATION  
GODHANI, RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030

COLLEGE CODE - 018

Ref. No.

Date : 08/07/2020

## Minutes of the Meeting

Minutes of meeting on "Curriculum Planning" for Batch 2020-2022, held on 09/07/2020.

The Following members were present.

- Principal –Dr.Swati Raut
- Faculty –All the Faculty members
- Expert – Dr.Swati Raut
- Student- Mukul Pandey,Shahid Ansari,Tayba Munnuwar.
- Alumni- Tiya Bose,Ajaj Ansari,Pooja Sharma.

The Principal began the meeting by discussing on important topics like preparation of academic calendar, workload distribution, preparation of time table. to establish medium for CIE and distribution of slots for practice teaching session. Planned about the skill development sessions which is to conducted for all the students Even the planning was done on guest lectures.

The Principal thanked all for attending the meeting and for sharing their views.



  
Principal  
CENTRAL INDIA COLLEGE OF EDUCATION  
GODHANI. RLY NAGPUR



# Appendix-III



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018

Ref. No.

Date : 07/09/2017

## Plan of Action for Batch 2017-2019

Curriculum planning	Plan of Action
1. Academic Calendar	Planned to prepare academic calendar of the college in lines with University Calendar
2. Giving Subject choices ,Feedback on Review of syllabus ,Time Table Preparation, Course File Preparation and Establishment of mechanism for CIE	Planned to take review about the syllabus work load distribution, to prepare time table course File and to establish mechanism for CIE.
3. Tentative Slots for Practice teaching session	Allocation of slots for practice teaching session
4. Discussed about keeping guest lectures and To focus on improvement in ambience of the college and library facilities.	Planned about the skill development session.
5. Discussed about keeping guest lectures and to focus on improvement in ambience of the College and library Facilities .	Planned about keeping guest lectures and to Focus on the development of library and college ambience.



  
Principal  
CENTRAL INDIA COLLEGE OF EDUCATION  
GODHANI RLY STATION



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018

Ref. No.

Date : 15/09/2018

## Plan of Action for Batch 2018-2020

Curriculum planning	Plan of Action
1. Academic Calendar	Planned to prepare academic calendar of the college in lines with University Calendar
2. Giving Subject choices ,Feedback on Review of syllabus ,Time Table Preparation, Course File Preparation and Establishment of mechanism for CIE	Planned to take review about the syllabus work load distribution, to prepare time table course File and to establish mechanism for CIE.
3. Tentative Slots for Practice teaching session	Allocation of slots for practice teaching session
4. Discussed about keeping guest lectures and To focus on improvement in ambience of the college and library facilities.	Planned about the skill development session.
5. Discussed about keeping guest lectures and to focus on improvement in ambience of the College and library Facilities .	Planned about keeping guest lectures and to Focus on the development of library and college ambience.



  
Principal  
CENTRAL INDIA COLLEGE OF EDUCATION  
GODHANI, RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030

COLLEGE CODE - 018

Ref. No.

Date : 05/08/2019

## Plan of Action for Batch 2019-2021

Curriculum planning	Plan of Action
1.Academic Calendar	Planned to prepare academic calendar of the college in lines with University Calendar
2.Giving Subject choices ,Feedback on Review of syllabus ,Time Table Preparation, Course File Preparation and Establishment of mechanism for CIE	Planned to take review about the syllabus work load distribution, to prepare time table course File and to establish mechanism for CIE.
3.Tentative Slots for Practice teaching session	Allocation of slots for practice teaching session
4.Discussed about keeping guest lectures and To focus on improvement in ambience of the college and library facilities.	Planned about the skill development session.
5.Discussed about keeping guest lectures and to focus on improvement in ambience of the College and library Facilities .	Planned about keeping guest lectures and to Focus on the development of library and college ambience.



  
Principal  
CENTRAL INDIA COLLEGE OF EDUCATION  
GODHANI. RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018


Ref. No.

Date : 08/11/2020

## Plan of Action for Batch 2020-2022

Curriculum planning	Plan of Action
1. Academic Calendar	Planned to prepare academic calendar of the college in lines with University Calendar
2. Giving Subject choices ,Feedback on Review of syllabus ,Time Table Preparation, Course File Preparation and Establishment of mechanism for CIE	Planned to take review about the syllabus work load distribution, to prepare time table course File and to establish mechanism for CIE.
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Principal  
CENTRAL INDIA COLLEGE OF EDUCATION  
GODHANI RLY. NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030

COLLEGE CODE - 018


Ref. No.

Date : 15/10/2021

## Plan of Action for Batch 2021-2023

Curriculum planning	Plan of Action
1.Academic Calendar	Planned to prepare academic calendar of the college in lines with University Calendar
2.Giving Subject choices ,Feedback on Review of syllabus ,Time Table Preparation, Course File Preparation and Establishment of mechanism for CIE	Planned to take review about the syllabus work load distribution, to prepare time table course File and to establish mechanism for CIE.
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Principal  
CENTRAL INDIA COLLEGE OF EDUCATION  
GODHANI. RLY NAGPUR