

Metric 5.1.3 - The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases such as

1. Institution has guidelines regarding redressal mechanism approved by appropriate statutory/regulatory bodies
2. Details of members of grievance redressal committees are available on the institutional website
3. Awareness programmes are conducted to communicate the guidelines for redressal of student grievances to teachers and students
4. Provision for students to submit grievances online/offline
5. Grievance redressal committee meets on a regular basis
6. Students' grievances are addressed within 7 days of receiving the complaint

Clarification Asked-

HEI has not provided the supporting documents as per SOP. HEI needs to provide the Institutional guidelines for students' grievance redressal, Composition of the student grievance redressal committee including sexual harassment and ragging and Samples of grievance submitted offline

Response-

1. Composition i.e. Office Order of Student grievance redressal committee, Anti-sexual harassment committee and Anti ragging committee are attached. (Appendix-I)
2. Minute of Meeting of Student grievance redressal committee, Anti-sexual harassment committee and Anti ragging committee are attached. (Appendix-II)
3. Evidences of Awareness programs. (Appendix-III)
4. No grievances are reported till date.

Appendix-I



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018

Ref. No. _____

Date : _____

Office Order

As per requirement of Affiliating University norms, Central India College of Education , Godhani Railway, Nagpur constituted for the Academic Year 2021-2022. The Internal Complaint/Women's Grievance Redressal/Women Development Committee/Anti Sexual Harassment Committee.

Sr.No	Name	Designation	Status
1	Dr. Swati Raut	Principal	Chairman, Ex-officio
2	Dr.Rashmi Mahajan	Asst Professor	Member
3	Ms. Vaishali Punekar	Asst Professor	Member
4	Ms.Minal Talware	Asst Professor	Member
5	Shri. Sunil Sharma	Parents' Representative	Member
6	Priya Wadhawani	Girl Student	Student Member
7	S. Prit Naidu.	Boy Student	Student Member
8	Shri Ashok Chapekar	Non-Teaching Staff Representative	Head-Clerk

All concerned are requested to take note of above and approach the chairman/any of member(s) of the committee about the relevance, if any, in writing.


(Dr.Swati Raut)

Principal
Principal
CENTRAL INDIA COLLEGE OF EDUCATION
GODHANI. RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018

Ref. No.

Date : 18/07/22

Office Order

As per Notification received from Affiliating University, the following Anti Ragging/High Level Standing Committee is constituted for the Academic Year 2021-22 to prohibit, prevent and eliminate the scourge of ragging in the campus of Central India College Of Education, Nagpur

Sr.No	Name	Designation	Status
1	Dr.Swati Raut	Principal	Chairman,Ex-officio
2	Mr.Yogesh Bansode	Asst.Prof	Member
3	Dr.Prashant Charade	Asst.Prof	Member
4	Dr.Rashmi Mahajan	Asst.Prof	Member
5	Dr.Archana Makode	Asst.Prof	Member
6	Aatmika Madane	Girl Student	StudentsMember
7	Mr.Rohan Nicholas	Boy Student	StudentsMember

The duties of Anti-Ragging /High Level Standing Committee are as follows-

1.To ensure compliance with the provision of regulation for prevention of ragging in the campus.

2.To monitor and over see the performance of the Anti-Ragging in the institution.

All students and staff members are hereby informed to note the same and act accordingly.

(Dr.Swati Raut)


Principal

CENTRAL INDIA COLLEGE OF EDUCATION

GODHANI RLY NAGPUR

Appendix-II



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018

Ref. No.

Date : _____

Notice

The meeting of Women's Grievance Cell is scheduled on Friday , 02/09/2022, at 01.00 PM in Board room.

Agenda of the meeting:

1. Introduction of committee.
2. Discussion regarding grievances of girls' students and ladies faculty.
3. Issue with the permission of the Chairman.

You are requested to make it make it convenient to attend the meeting.

Principal
Principal

CENTRAL INDIA COLLEGE OF EDUCATION
GODHANI RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018

Ref. No. _____

Date : _____

Attendance

Sr.No	Name	Sign
1	Dr. Swati Raut	<i>Swati</i>
2	Dr. Rashmi Mahajan	<i>Rmahajan</i>
3	Ms. Vaishali Punekar	<i>Vaishali Punekar</i>
4	Ms. Minal Talware	<i>Meenal</i>
5	Shri. Sunil Sharma	<i>Shaema</i>
6	Priya Wadhawani	<i>Priya</i>
7	S. Prit Naidu.	<i>Priti</i>
8	Shri Ashok Chapekar	<i>ABK</i>

Swati
Principal

Principal
CENTRAL INDIA COLLEGE OF EDUCATION
GODHANI RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018

Date : _____

Ref. No.

Minutes of Meeting

Agenda 1. Introduction of committee

Resolution :

All members given their self introduction Dr. Rashmi Mahajan given overview about roles and responsibilities of the committee.

Agenda 2. Discussion regarding grievances of girls' students and ladies faculty.

Resolution:

Committee discussed regarding various probable grievances of girls' students and ladies faculty inside the campus or outside the campus. It has been brought to the notice of committee that of any case/problem found /reported to member of committee, it should be brought to the notice of committee members immediately without any delay.

Agenda 3. Issue with the permission of the Chairman.

Resolution:

1. Asst. Prof. Vaishali Puneekar highlighted need of displaying Women's Grievance Cell on board in the campus.

Through discussion was and it is resolved to display board of Anti Women's Grievance Cell in the institute campus.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.

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Principal

Principal

CENTRAL INDIA COLLEGE OF EDUCATION

GODHANI RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018

Ref. No.

Date : _____

Action Taken Report of Meeting held on Saturday , 17/09/2022

Sr. No	Resolution in the Meeting	Action taken for Implementation & Outcomes
	NIL	

Principal

Principal

CENTRAL INDIA COLLEGE OF EDUCATION
GODHANI RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030

COLLEGE CODE - 018

Ref. No.

Date 18/07/22

Notice

The meeting of Anti Ragging Committee is scheduled on Monday, 18/07/2022 at 1.00 PM in Principal Cabin.

Agenda of the meeting:

- 1.Introduction of the committee.
- 2.Discussion regarding Prohibition of Ragging in the campus.
- 3.Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.

Principal

CENTRAL INDIA COLLEGE OF EDUCATION
GODHANI RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018

Ref. No.

Date : 18/07/22

Attendance

Sr no	Name	Sign
1	Dr.Swati Raut	<i>Swati</i>
2	Mr. Yogesh Bansod	<i>YB</i>
3	Dr.Archana Makode	<i>Amakode</i>
4	Dr.Rashmi Mahajan	<i>Rmahajan</i>
5	Asst.Prof.Vaishali Punekar	<i>VPunekar</i>
6	Asst.Prof.Anvita Telang	<i>Atelang</i>
7	Dr.Chetan Mahadik	
8	Dr.Prashant Charate	<i>PC</i>

Swati
Principal

Principal
CENTRAL INDIA COLLEGE OF EDUCATION
GODHANI RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018

Ref. No.

Date : 19/07/22

Minutes of Meeting

Agenda 1:-Introduction of committee.

Resolution:

All members given their self introduction Principal of the college ,Dr.Swati Raut given overviews about roles and responsibilities of the committee.

Agenda 2:- Discussion regarding Prohibition of Ragging.

Resolution:

Committee discussed regarding various aspects of ragging and its prohibition in campus or outside the campus.It has been brought to the notice of the committee,it should be brought to the notice of understanding immediately without any delay.

Agenda 3:-Issue of the permission of the Chairman

Resolution:

Asst.Prof Anvita Telang highlighted need of displaying antirraging committee on board in the campus through discussion was made and it is resolved to display board of Anti-Ragging Committee in the institute campus.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.


Principal

CENTRAL INDIA COLLEGE OF EDUCATION
GODHANI RLY NAGPUR



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshiya Sanstha's

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NCTE CODE - 123030 COLLEGE CODE - 018

Ref. No.

Date : _____

Action Taken Report Of Meeting Held on Monday , 03/08/2022

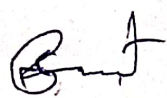
Sr.No	Resolution in Meeting	Action Taken for Implementation
		NIL

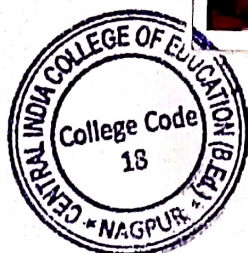
Principal

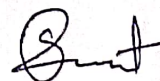
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GODHANI RLY NAGPUR

Appendix-III




 Principal
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 Principal
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