



Mehmuda Shikshan & Mahila Gramin Vikas Bahuddeshliya Sanstha's

# Central India College of Education

Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206829

NCTE CODE - 123030 COLLEGE CODE - 018

Ref. No. \_\_\_\_\_

Date : \_\_\_\_\_

**MEHMUDA SHIKSHAN & MAHILA GRAMIN VIKAS BAHUDDESHIYA**

**SANSTHA'S**

**CENTRAL INDIA COLLEGE OF EDUCATION, GODHANI, NAGPUR**

## CODE OF CONDUCTS

### CODE OF CONDUCT FOR STUDENTS

- Student must keep the campus neat and clean and not throw waste in the campus except in the waste basket kept.
  - Students are expected to preserve silence and dignity in the academic buildings.
  - Students must compulsorily be present for all the assembly/project and presentation etc.
  - Any form of ragging and harassment of the fellow students in the campus is strictly prohibited and refrained .if found guilty he/she will be liable for criminal offence as per law, following the directive of Honorable Supreme Court Of India.
  - Students are expected to strictly follow the 6 –day work. schedule Monday to Saturday.
- Student must attend classes regularly in order to reach the desirable standards of academic attainment.

Principal

CENTRAL INDIA COLLEGE OF EDUCATION  
GODHANI, RLY. NAGPUR





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- Students must maintain the highest standards of discipline and decent behavior inside the campus as well as outside. They shall strictly follow the rules and regulations of the college to maintain the dignity and eastern of the college.
- Students must refrain from doing any damage to the institute properly.
- Students use behave language in classroom.
- Students should obedient with teachers and principals.
- Students should be on time at the beginning of the day and after the lunch break.
- Students have come prepared with stationary, workbook and completed homework.
- Students have keep your hands and feet to yourself.
- Students have be respectful of classmates, teachers and belongings.
- Students have instructed them to raise their hands if they want to speak.
- Students have come to the college with professional neatly clothes.
- Students have right to ask questions and encourage them to the same.
- Students have must coordinate with senior and junior also.

  
Principal

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**Central India College of Education**  
Behind Godhani Railway Station, GODHANI - 441123, NAGPUR (M.S.) ☎: 3206820  
NCTE CODE - 123030 COLLEGE CODE - 018

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### CODE OF CONDUCTS FOR TEACHERS

- Teacher should carry out academic, co-curricular and organizational activities that may be assigned to them from time to time .
- Teacher should be a counselor and Initiator. They should help ,guide inspire and promote the students to confirm that the teaching learning process is effective and positive.
- Teacher should maintain dignity both inside and outside the classroom and set a good example to the students.
- Teacher should sign the attendance register while reporting for duty.
- Teachers are expected to be present in the college campus 10 minutes before the college beginning time.
- Teachers must report in time to duty as per the working hours prescribed and should be available in the campus unless and otherwise ,they are assigned duties elsewhere.
- Teachers should complete the syllabus in time .Teachers shall produce good results in the subject taught.
- Teacher should attend Faculty Development Program to update their knowledge.
- Teacher should remain in the campus till the end of the College hours.

Principal

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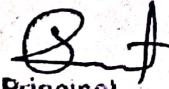


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### CODE OF CONDUCT FOR NON-TEACHING STAFF

- Non Teaching staff should accord just and unbiased treatment to all students irrespective of religion ,community ,caste, creed, sex ,economic and social status.
- Non Teaching staff should take full efforts to meet required standard in completing assigned duties.
- Non Teaching staff should maintain good relationship and proper interaction with students.
- Non Teaching staff should not use their position in the institute for any misconduct, either with the students or with any faculty member.
- Non Teaching staff should co-operate with the teaching staff ,their colleagues, ,providing support ,help and assistance as required and facilitate effective communication throughout the college .
- Non Teaching staff should exhibit the uppermost values of professional conduct that is required in an educational establishments.

  
Principal

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